

STATE COUNCIL OF SCIENCE, TECHNOLOGY & ENVIRONMENT



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MEGHALAYA

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(An Autonomous Body of the Government of Meghalaya for Promotion of Science & Technology)
Meghalaya State Housing Financing Cooperative Society Ltd., Nongrim Hills,
Behind Bethany Hospital, Shillong -793003

CST No. 6/2019/ 23

Dated Shillong, the 26th July, 2019

CALL FOR PROPOSAL

STATE COUNCIL OF SCIENCE, TECHNOLOGY AND ENVIRONMENT (SCSTE)
INVITES PROJECT PROPOSAL ALL INTERESTED ORGANISATION/ INSTITUTIONS
MAY SUBMIT THE CONCEPT NOTE ALONG WITH BUDGET DETAILS TO THE
UNDERSIGN ON OR BEFORE THE 26TH AUGUST, 2019.
FOR FURTHER DETAILS CAN BE SEEN AT ANNEXURE- I

A handwritten signature in black ink, appearing to read 'A.S. Suting', written over a circular stamp or seal.

(A.S.Suting)
OSD, SCSTE

ANNEXURE - I

SPONSORED PROJECTS PROGRAMME

A. DESCRIPTION:

With the success of the Students' Programme such as Eco Clubs, DNA Club, Student Innovators in the State, it has been felt necessary to initiate a program that includes any interested individuals of the State to take up Specific Projects.

General Guidelines.

Selection of Projects: The projects should be predominantly of rural orientation with small percentage of urban relevance. In effect, projects must be in consonance with the objectives of the State Council of Science & Technology (SCSTE), Meghalaya in so far as efforts are directed towards solving the development problems of the State and improving the lot of poorer classes of society.

The project could also be related to self reliance (district/village/locality) through greater use and utilization of local resources (material, skill, technology) e.g importance of agro processing

Type of Project:

1. New projects or
2. Alternative approaches to project already executed or
3. Improvement of previous projects or completion of the projects
4. In case of academic linked projects they should also be within the norms of the college/university i.e. interest of the faculty and student/equipments availability/ time constraint/ academy requirement
5. Project already identified by the Council would be given topmost priority.

Who can apply ?:

1. Any Interested individual or a group of individuals who have identified local specific issues that could be intervene through S & T inputs.
2. Students doing their final year degree/diploma course (provided taking up such project work is part of syllabus).

Conduct of the Project:

1. The Principal/HOD of the concerned organization shall be solely and wholly responsible for the conduct of the projects.
2. The council may arrange experts if deemed fit to discuss with the individual/faculty / students about the project and for inspection.
3. A copy of the Project Report should be sent along with the Utilization Certificate (on completion of Project).
4. For Project that involves individuals they may route it through any reputed organization or the Council will directly facilitate the Project.

Seminar/Exhibition/Award/Popularization of the product:

Successful projects would be exhibited in various programme of the Council. A Special Seminar –Cum-Exhibition will also be arranged for the successful projects.

Popularization of the successful projects would be taken up by the Council in consultation with the respective Project Team.

Submission of Project-Proposals:

The format for submission of the Project Proposal is given in the Annexure I.

B. OBJECTIVES :

- (a) To improve the quality of learning by promoting innovative projects aimed at solving development problems of the State of Meghalaya through the application of Science & Technology.
- (b) To identify the Science & Technology talents available in the State.
- (c) To motivate interns to take up R & D oriented projects.
- (d) To generate project ideas for development of appropriate technologies for the state

C. METHODOLOGY :

Selection of the Proposals, Disbursement and Utilization of Funds:

1. Proposals shall be examined and recommended by the Project Committee constituted by the Council for the purpose.
2. The Council shall release advance the funds as sanctioned to the HOD/Principals of the concerned organization or direct implementation of Council.
3. All vouchers and bills for this amount should send to the Council along with the UCs, Final Report on Completion.
4. Any unutilized fund shall be returned to the Council within one month from the date of completion of the project.
5. No part of the project funding shall be utilized for remuneration/honorarium to members of Project Team or staff of organization.
6. All travel expenses likely to be incurred by the Project Team should be included in the estimate. Long distance travel if any should be clearly indicated and justified while submitting the project proposal (with amount required and its break-up).
7. The necessity for purchase of essential equipments should be clearly justified and indicated while submitting the project proposal and shall remain with the institution concern unless authorized or directed otherwise by the Council.

Target :

- | | |
|-------------------------------|-----------------------------------|
| 1. Small investment Project | = 25 Nos (at least 8 per region) |
| 2. Medium investment Projects | = 9 Nos. (at least 3 per region) |
| 3. High investment Project | = 3 Nos. (at least 1 per region) |

Total = 37 Nos.

No. of Region = 3 (1. Khasi Region, 2. Jaintia Region, 3. Garo Hills Region)

FORMAT FOR PROPOSALS

1. Name of College/Department:
2. Name of Students:
3. Name of Guide:
4. Project Title:
 - 4.1 Date of Commencement of the Project _____
 - Completion date _____
5. Has a similar project been carried out at your College
_____Yes _____No
 - 5.1 Title of previous project.
 - 5.2 Improvement suggested.
6. Objective (s) of the project.
7. Project work-Methodology
8. Parameters involved.
 - 8.1 Capacity of the device.
 - 8.2 Power Utilisation.
 - 8.3 Applicable to surveys.
 - 8.3.1 Valuables to be studied.
 - 8.3.2 Criteria for sample selection and size of the sample.
9. A sketch/drawing of the machine/device to be fabricated.
10. Budget
 - 10.1 List and cost of materials required (should include names of materials and the amount required).
 - 10.2 List and cost of equipment required (should include names of materials and the amount required).
 - 10.3 Labour (state number of labourers and number of labour hours).
 - 10.4 Travel (state number of students/guides and destination with cost break up).
 - 10.5 Other (please state) details.

Signature of

Signature of

Signature of

*Guide

H.O.D./*incharge

Principal

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